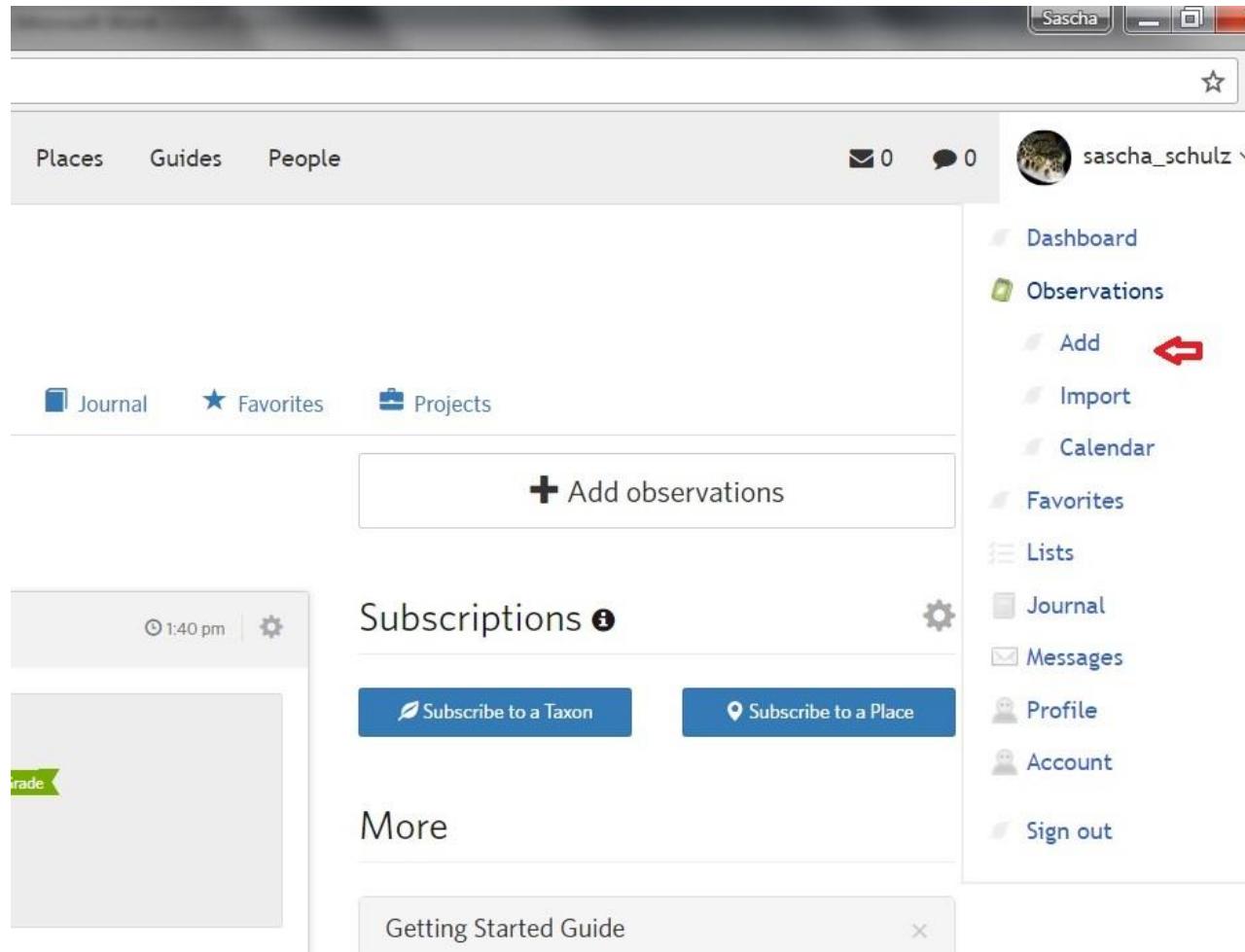


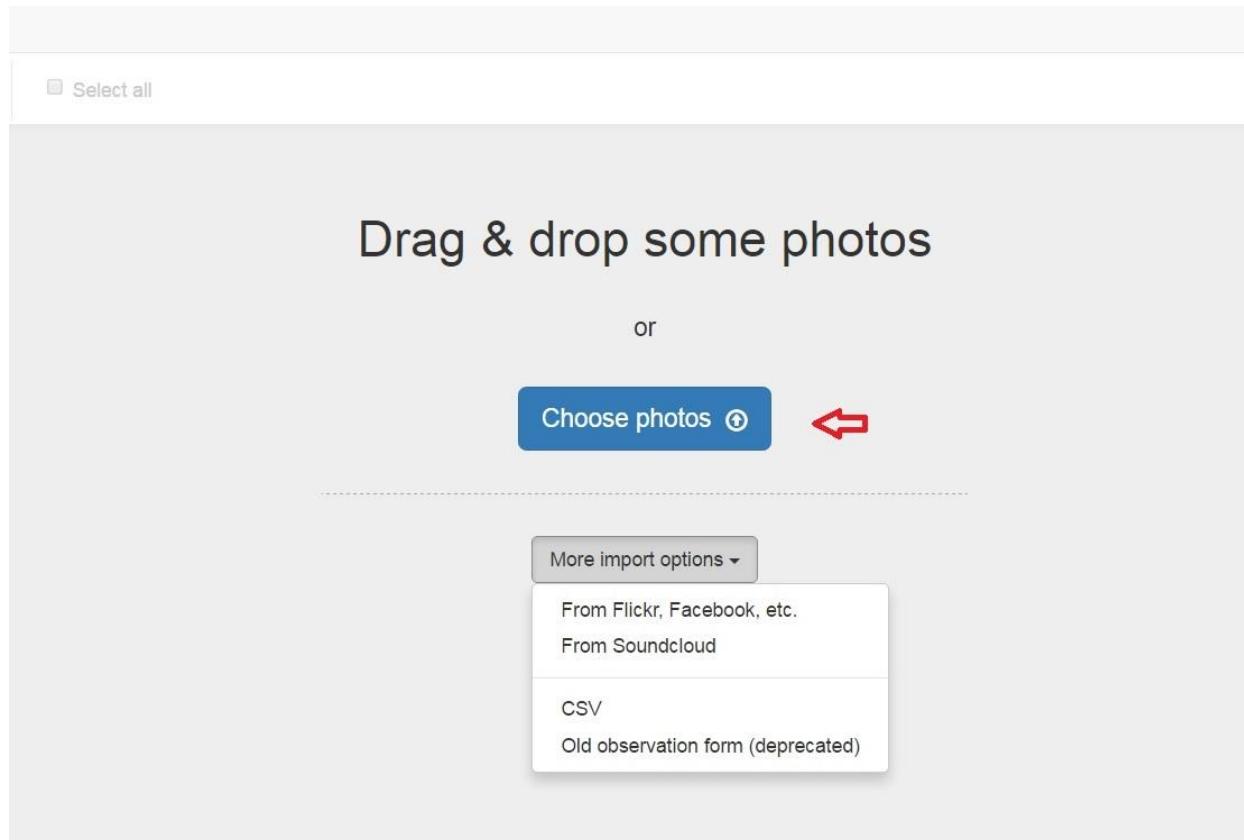
To begin with you will need to create yourself an account on [www.iNaturalist.org](http://www.iNaturalist.org). The process is quite straight forward like most online accounts.

To get started click on your username in the top right-hand side of the screen and a menu list will pop down. Click on “Add”.

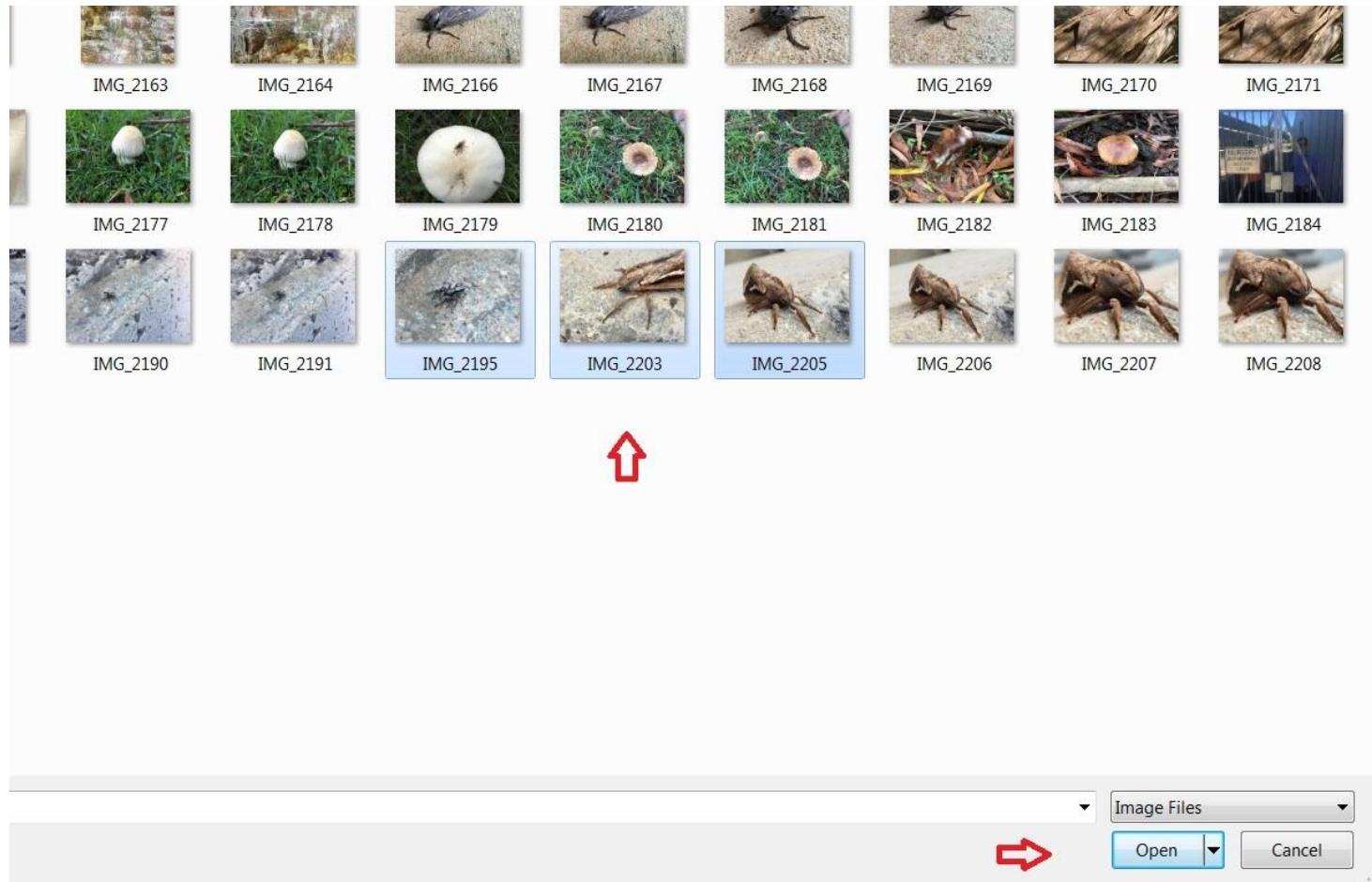


There are several options for uploading the photos for observation. You can upload them direct from a folder on your computer, or, if you have a Flickr account, you can add them from there. For this tutorial we will use the computer folder.

Click on “Choose Photos”



Here is the view of the folder the photos are in. Holding down the “Ctrl” key while clicking on the photos using the left mouse key, I have selected 3 photos to upload. We then click on “Open” at the bottom right of screen.



Below is the main screen of the upload tool. You'll notice that the date and time are filled in, as this was done automatically during upload. Some photos may not have the "metadata" to enable this and you will have to add in the date manually. Because all three photos are from the same location I have clicked "Select all" as this allows me to bulk edit all photos at once (you can bulk edit other fields too). You'll note that the selected photos have a green outline.

iNaturalist.org

+ Add × Remove ✎ Combine  Select all 

Editing 3 observations:

Details

Species name

Edit multiple dates

Location

Description

Location is public ▾

Captive / cultivated

Tags

Projects

Fields



Species name

2017/03/29 10:26 AM AED

Location

Description



Species name

2017/03/29 10:27 AM AED

Location

Description



Loading metadata...

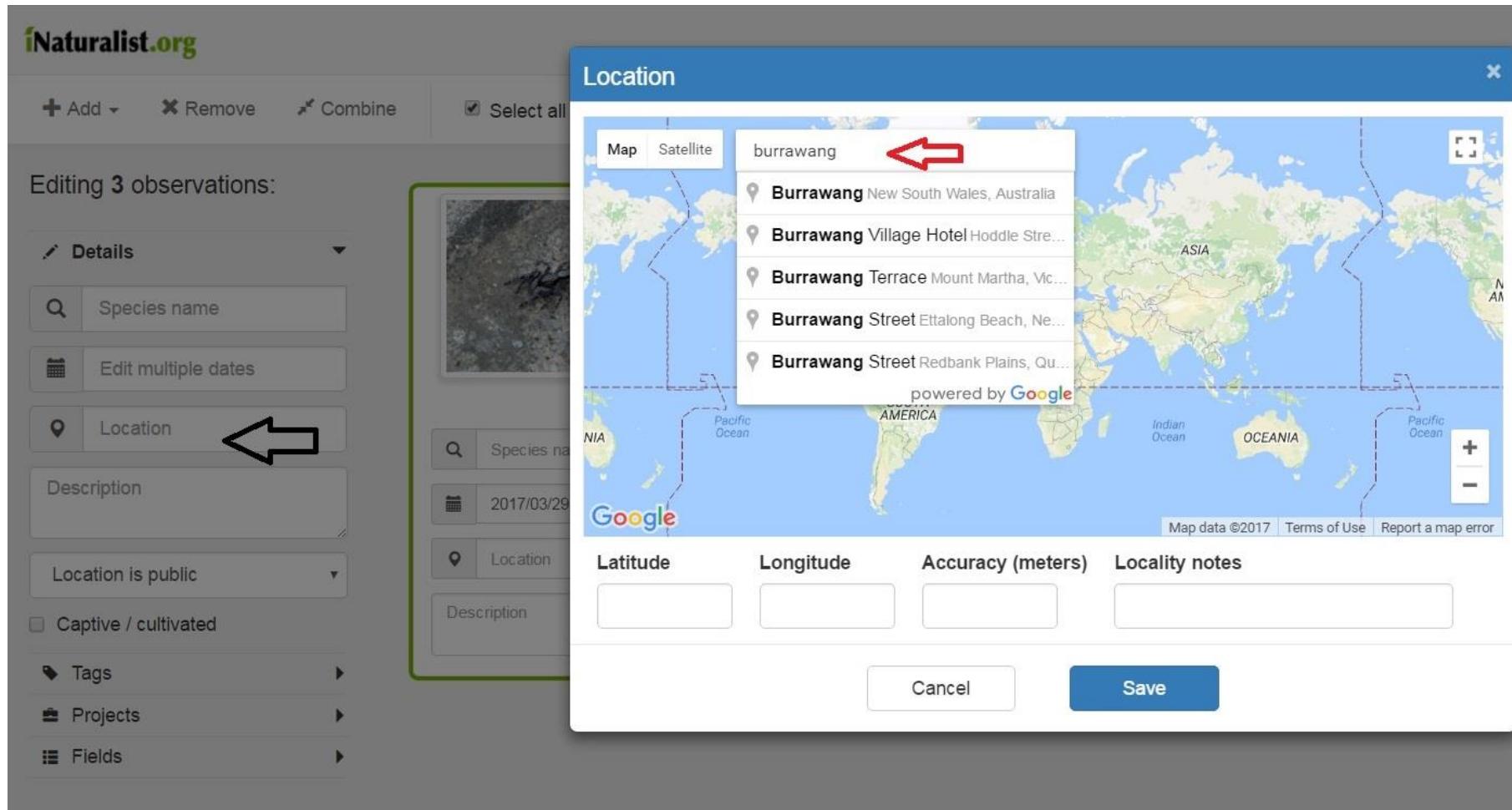
Species name

2017/03/29 10:27 AM AED

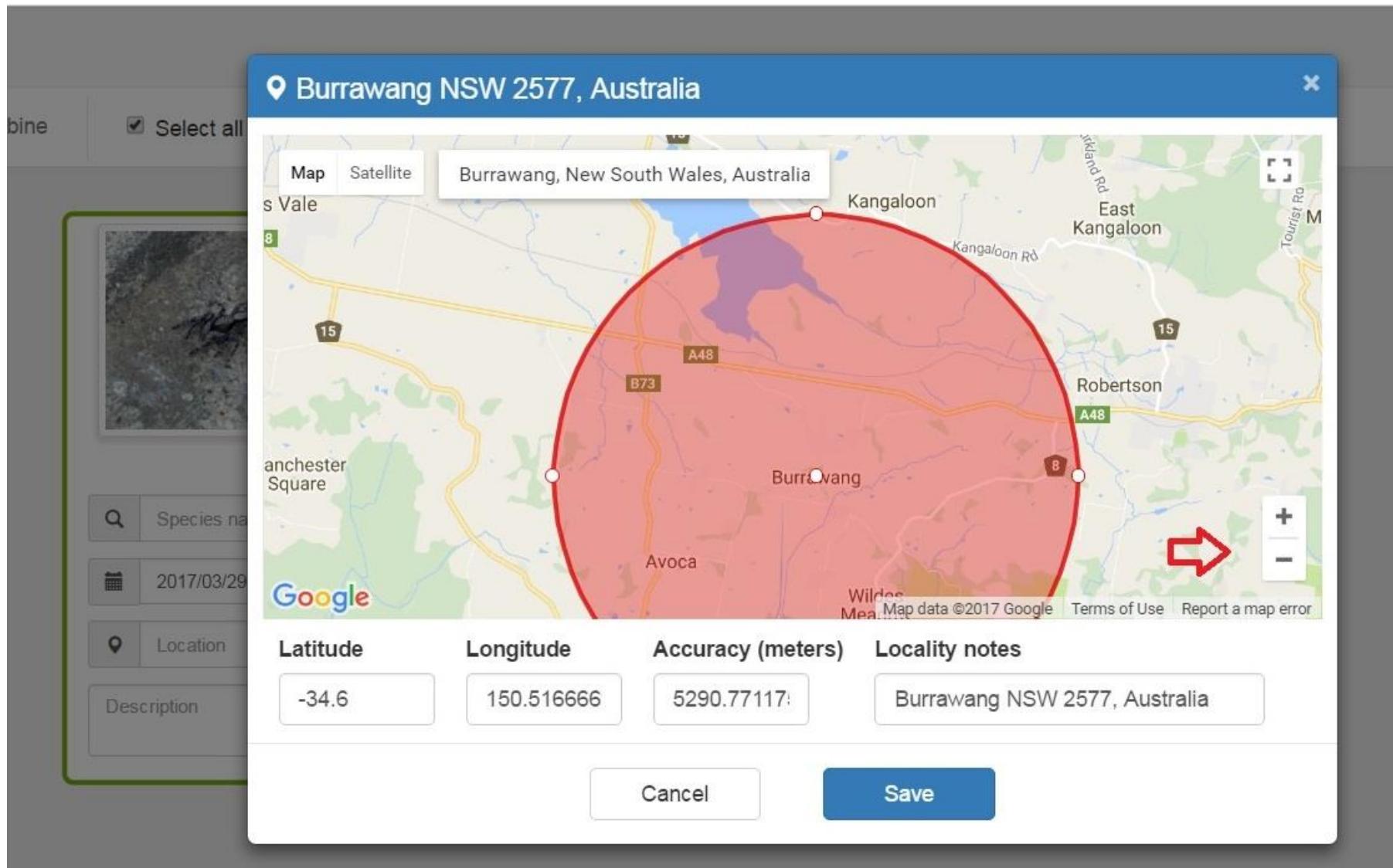
Location

Description

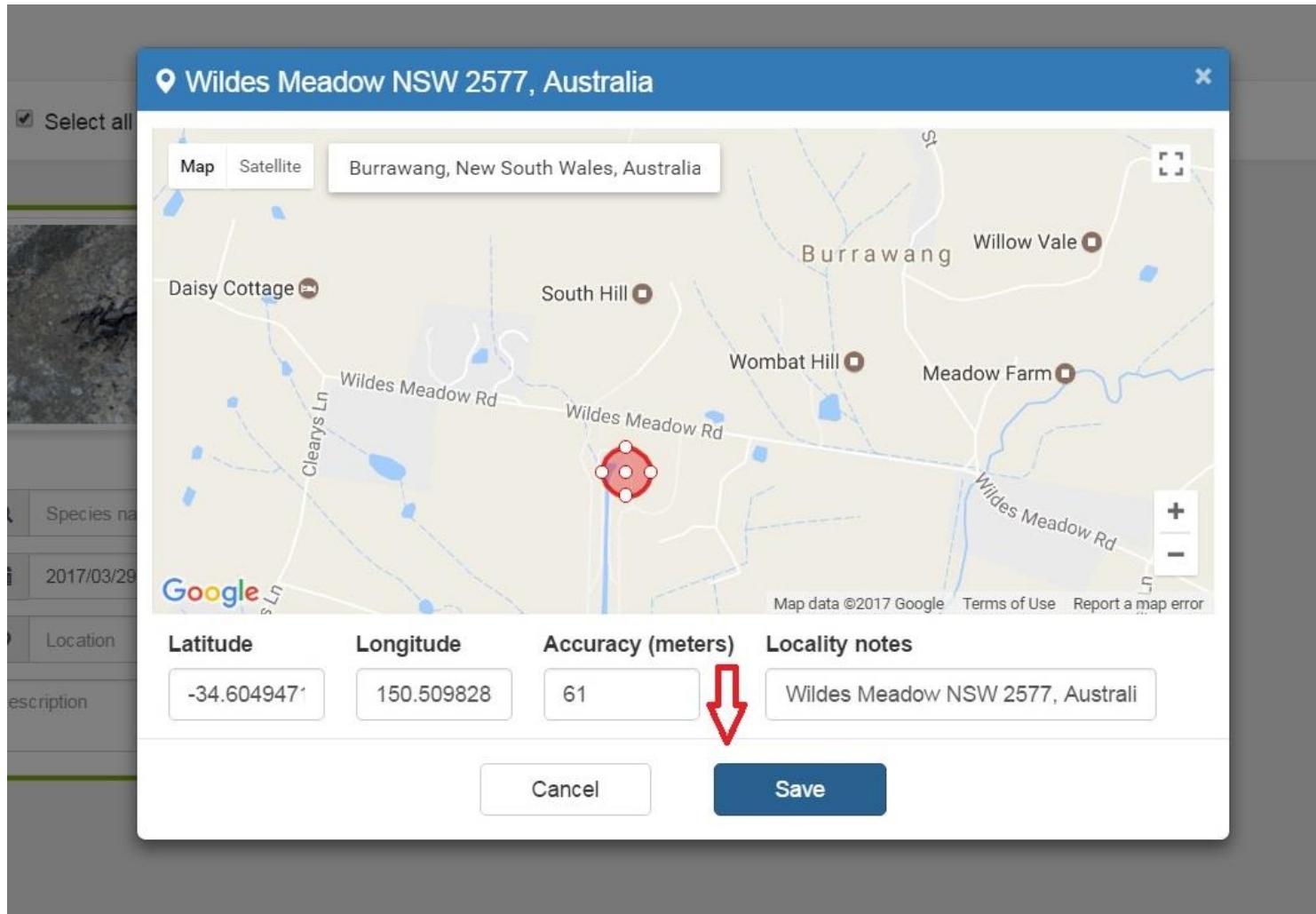
After selecting the photos I then clicked in the “Location” box on the left hand side of the screen (dark arrow). This brings up the location finder, into which I typed “Burrawang” (red arrow). I then select the right location. Some locations may not be searchable and you may have to find nearby towns instead.



After clicking on “Burrawang” in the locations menu I get this view below. You can zoom in/out using your mouse wheel or using the +/- buttons (red arrow)



I have zoomed in until the location is suitably accurate. Then click “Save” (red arrow)



After saving the location all three photos now have their location field filled. Two of the observations are of the same animal (a moth), so I select them by holding down the “Ctrl” key and clicking them with the left mouse button. Then we click “Combine” (red arrow). This can only be done prior to submitting the observations!

**iNaturalist.org** Combine selected observations

+ Add  Remove  Combine  Select all

Editing 2 observations:



Details
<input type="text"/> Species name
<input type="text"/> 2017/03/29 10:27 AM AED
<input type="text"/> Wildes Meadow NSW 2577
Description
Location is public
<input type="checkbox"/> Captive / cultivated
Tags
Projects
Fields


<input type="text"/> Species name
<input type="text"/> 2017/03/29 10:26 AM AED
<input type="text"/> Wildes Meadow NSW 257
Description


<input type="text"/> Species name
<input type="text"/> 2017/03/29 10:27 AM AED
<input type="text"/> Wildes Meadow NSW 257
Description


<input type="text"/> Species name
<input type="text"/> 2017/03/29 10:27 AM AED
<input type="text"/> Wildes Meadow NSW 257
Description

To add a species name to the observation there are two options. If you're not sure you can simply select a name such as 'spider' or 'moth' and see what options pop up. I'm going to select "Jumping Spiders" because I think that is close. Common names (ie English) can be misleading as a "Grey Wolf Spider" could be many different species. If you do know the scientific name, be sure to spell it correctly!

ting 1 observation:

Details

Species name

2017/03/29 10:26 AM AED\*

Wildes Meadow NSW 2577

Description

Location is public

Captive / cultivated

Tags

Projects

Fields

spider

Use "spider" as a placeholder

Arachnids (Spiders, mites, and relatives)  
Class Arachnida

Spiders  
Order Araneae

True Spiders  
Suborder Aranomorphae

Entelegyne Spiders  
Infraorder Entelegynae

Jumping Spiders  
Family Salticidae

Wolf Spiders and Allies  
Superfamily Lycosoidea

AED

2577

View

View

View

View

View

View

If you want you can change which level of user can view the exact location of your observation. Private means only the Curators of the project will be able to tell where the photo was taken. Picking “obscured” mean a certain size box, rather a single point, is used to indicate the location.

**iNaturalist.org**

+ Add ▾   X Remove   ⚡ Combine    Select all

Editing 1 observation:

Details

 Abantiades labyrinthicus

 2017/03/29 10:27 AM AED\*

 Wildes Meadow NSW 2577

Description

Location is public

Location is public (selected)

Location is obscured

Location is private

Tags

Projects

Fields





1/2

 Abantiades labyrinthicu

 2017/03/29 10:27 AM AED

 Wildes Meadow NSW 257

Description

A red arrow points from the "Location is public" dropdown menu to the "Location is obscured" option in the second observation card.

If you are a member of a Project, the list of projects will come up automatically when you hover the mouse arrow over the “Add to a project” field. If not, you can search for a relevant project or wait until later for a “Curator of a spider project” to be notified by their alerts and they can add it.

+ Add ▾    ✘ Remove    ⚡ Combine     Select all

Editing 1 observation:

Details ▾

Tags ▾

Projects ▾

Add to a project



Australasian fishes

Crabs of the World

Mammals of Australia



1/2

Abantiades labyrinthicus

2017/03/29 10:27 AM AED

Wildes Meadow NSW 257

Description

Wildes Meadow NSW 257

Description

You can add many different “fields” to your observations; it all depends on what you have setup. My fields are based on the Australasian Fish project. Completely inappropriate for Spidey and Mothra! Once you are done selecting tags onwards to the next stage.

iNaturalist.org

+ Add  Remove  Combine  Select all

Editing 1 observation:

Details  Tags  Projects  Fields

Add a field

Life stage of fish  Diving, snorkeling, angling, shore etc

Records the life stage of the fish; egg, larva, juvenile, adult

Add

View Field Options 

 Abantiades labyrinthicus   
2017/03/29 10:26 AM AED

 Wildes Meadow NSW 257   
2017/03/29 10:27 AM AED

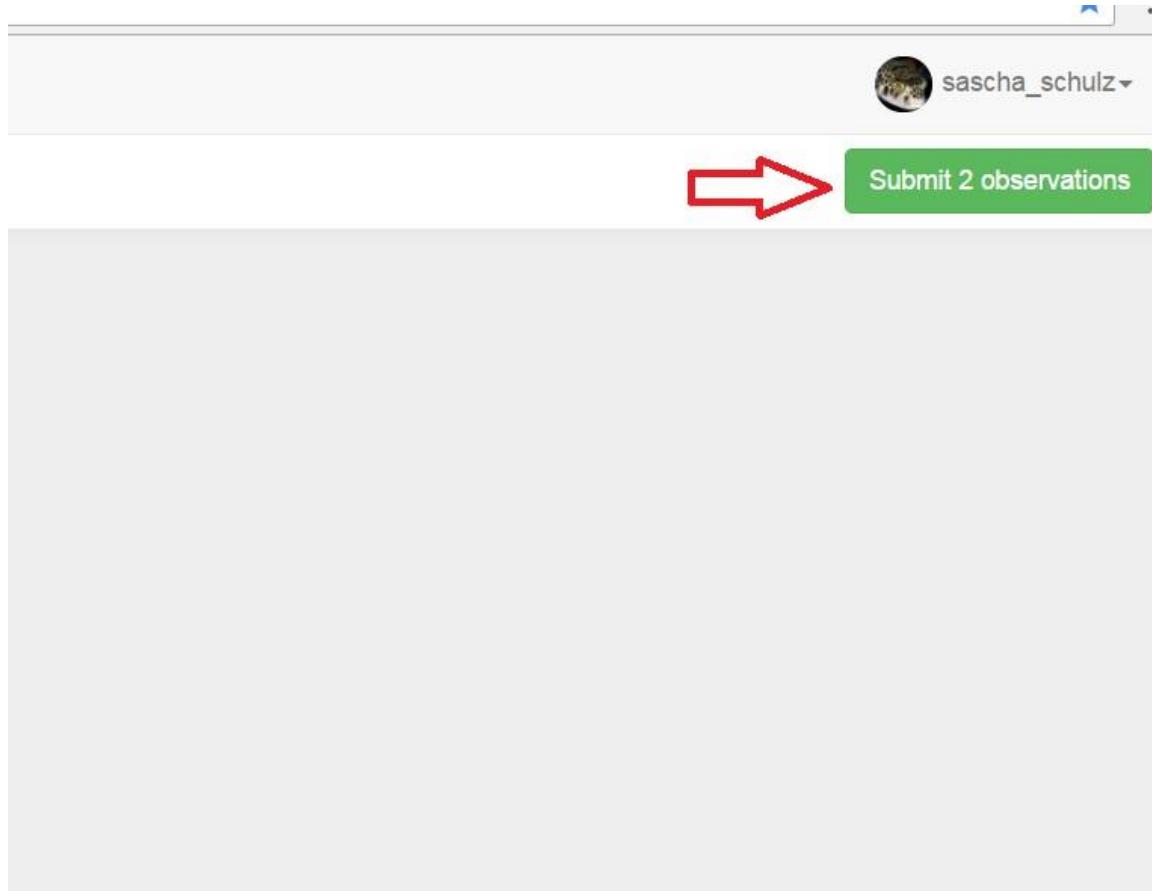
Wildes Meadow NSW 257   
Description

Wildes Meadow NSW 257   
Description



Uploading observations – a unofficial How To guide

Once you are ready to upload your observations click the “Submit Observations” button on the top right-hand side of the screen.



And you are done! Now to wait for an expert to come along and tell me what that Spider this!

S 5 Observations Species Projects Places Guides People

## Your observations

Home Observations Calendar Favorites Lists Journal IDs Projects Profile

Add observations Batch edit Search

Photos / Sounds	Species / Taxon Name	Date observed	Place	Date added	
	<i>Abantiades labyrinthicus</i>	March 29, 2017 10:27 AM AEDT	Wildes Meadow NSW 2577, Australia (Google, OSM)	March 29, 2017 02:11 PM AEDT	Needs ID Edit   View »
	Jumping Spiders Family Salticidae	March 29, 2017 10:26 AM AEDT	Wildes Meadow NSW 2577, Australia (Google, OSM)	March 29, 2017 02:11 PM AEDT	Needs ID Edit   View »
	Fungi including Lichens Kingdom Fungi	March 24, 2017 01:55 PM AEDT	Wildes Meadow NSW 2577, Australia (Google, OSM)	March 29, 2017 12:02 PM AEDT	Needs ID Edit   View »
	Insects Class Insecta	March 24, 2017 01:54 PM AEDT	Wildes Meadow NSW 2577, Australia	March 29, 2017 12:02 PM AEDT	Needs ID Edit   View »

Map Satellite QUEENSLAND NEW SO WALE

Document prepared by Sascha Schulz (@sascha\_schulz), May 2017