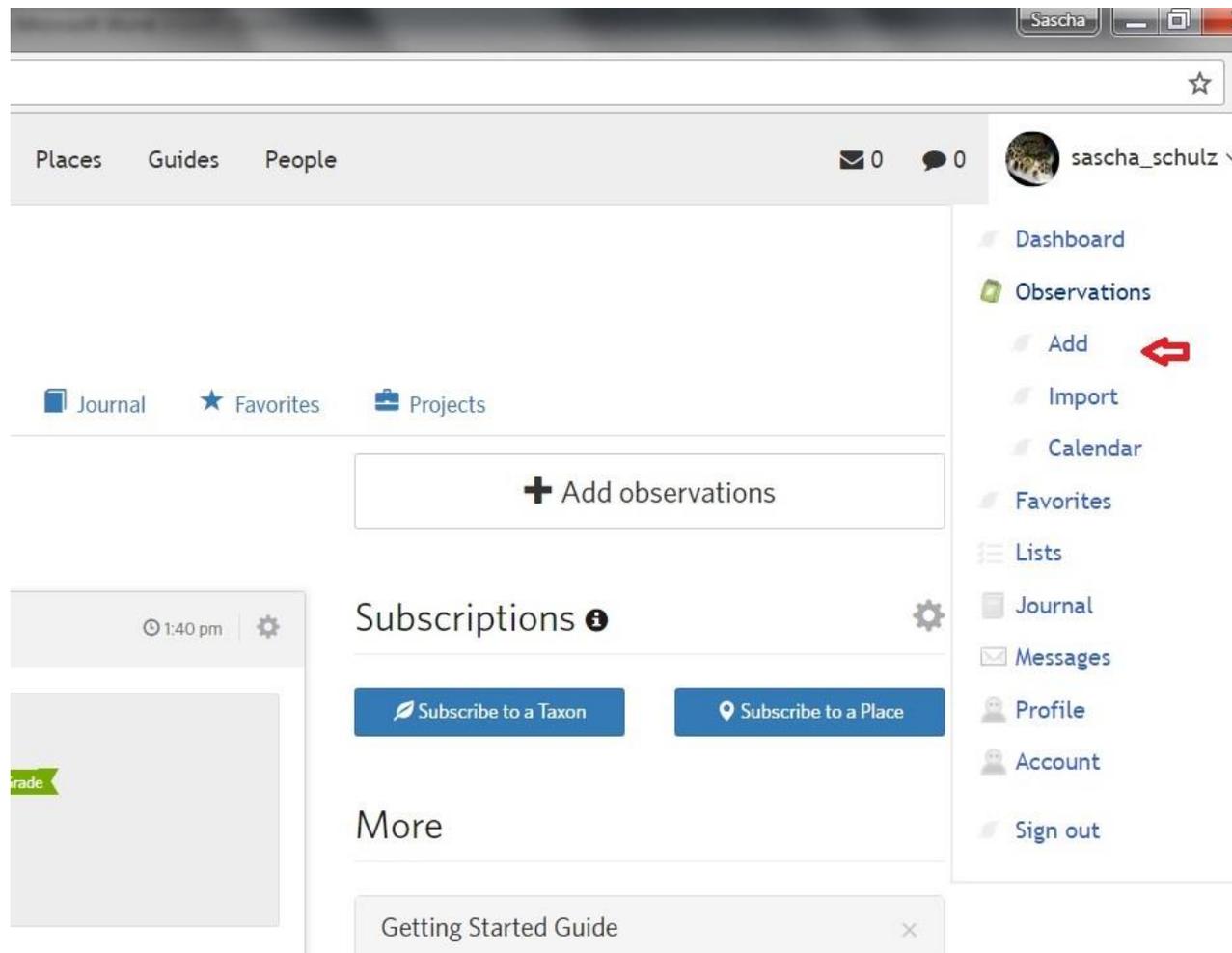


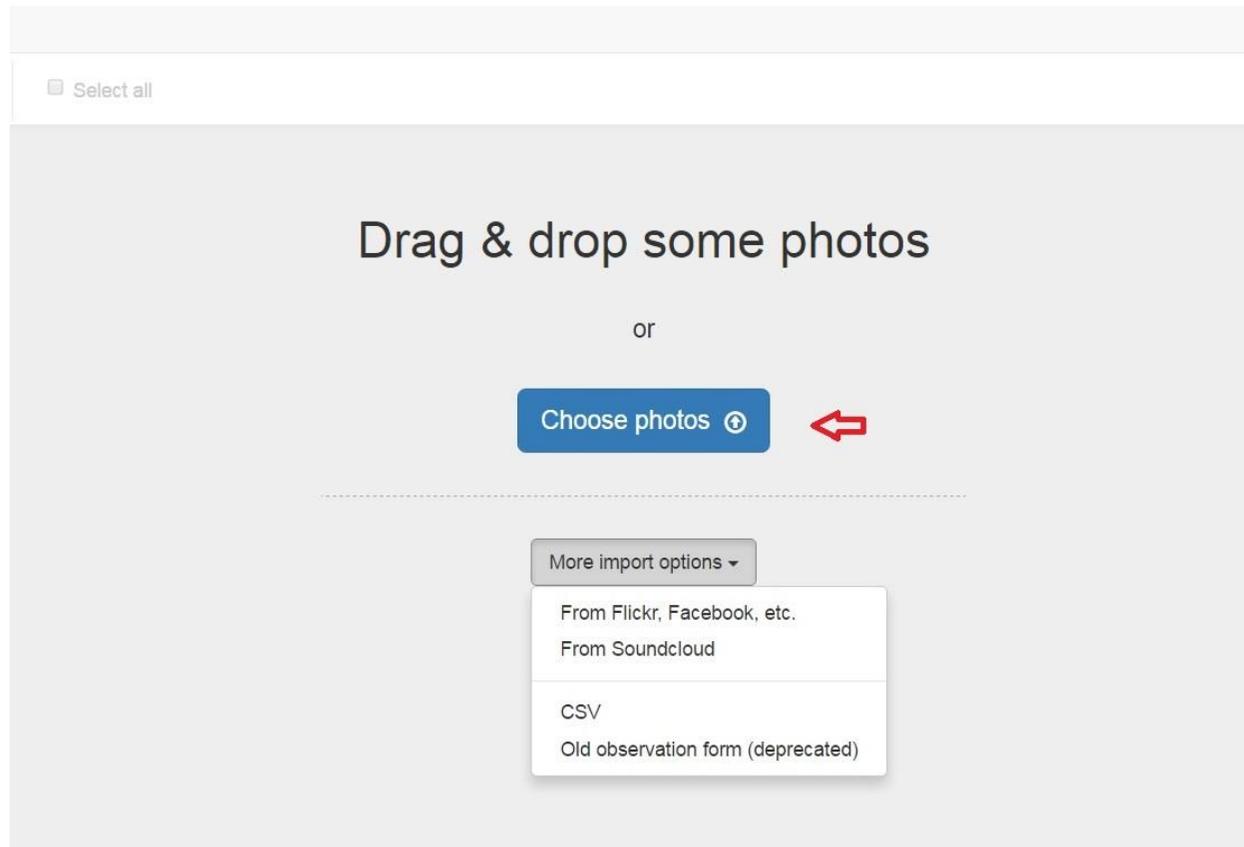
To begin with you will need to create yourself an account on www.iNaturalist.org The process is quite straight forward like most online accounts.

To get started click on your username in the top right-hand side of the screen and a menu list will pop down. Click on “Add”.

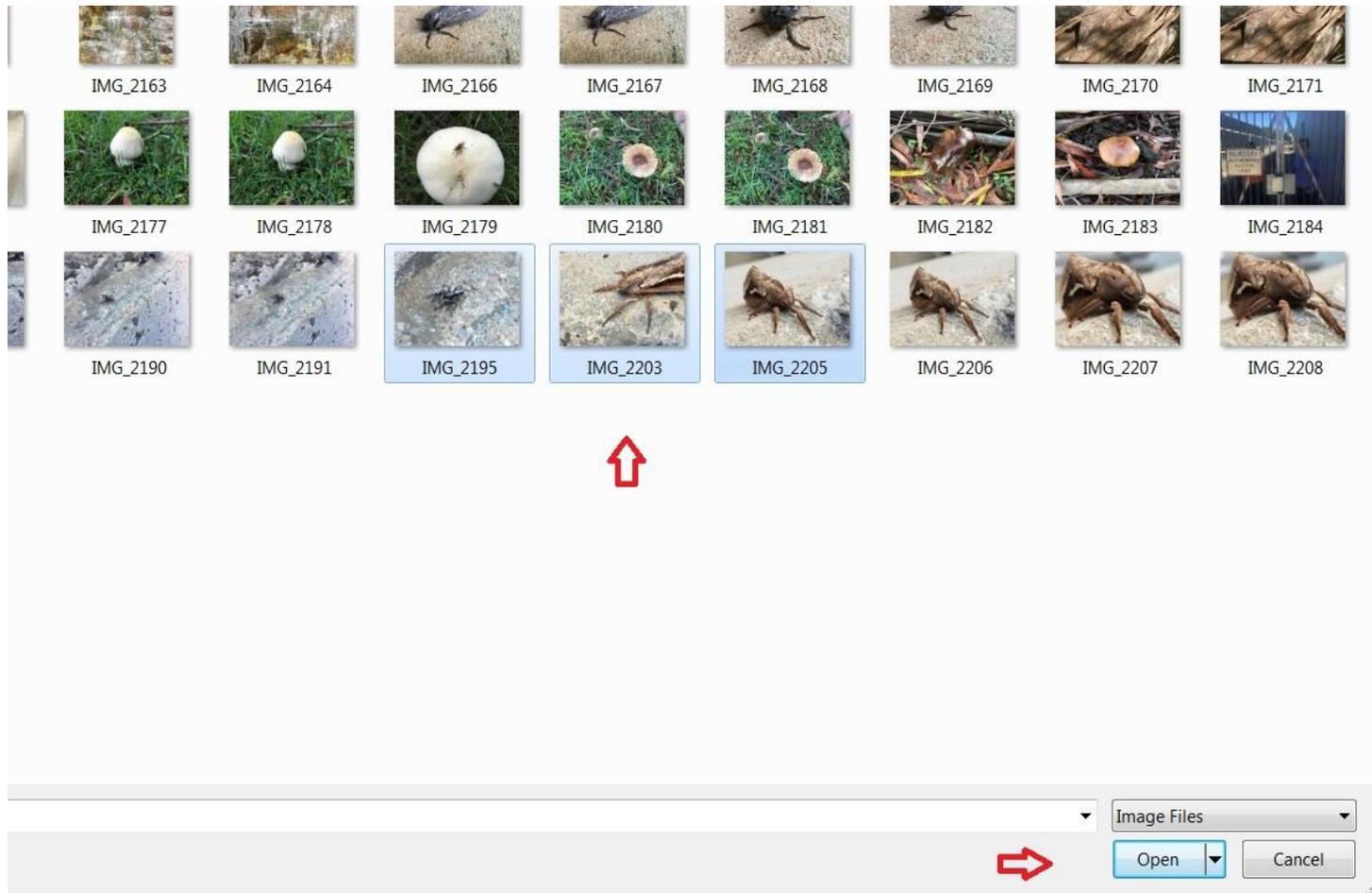


There are several options for uploading the photos for observation. You can upload them direct from a folder on your computer, or, if you have a Flickr account, you can add them from there. For this tutorial we will use the computer folder.

Click on “Choose Photos”



Here is the view of the folder the photos are in. Holding down the “Ctrl” key while clicking on the photos using the left mouse key, I have selected 3 photos to upload. We then click on “Open” at the bottom right of screen.

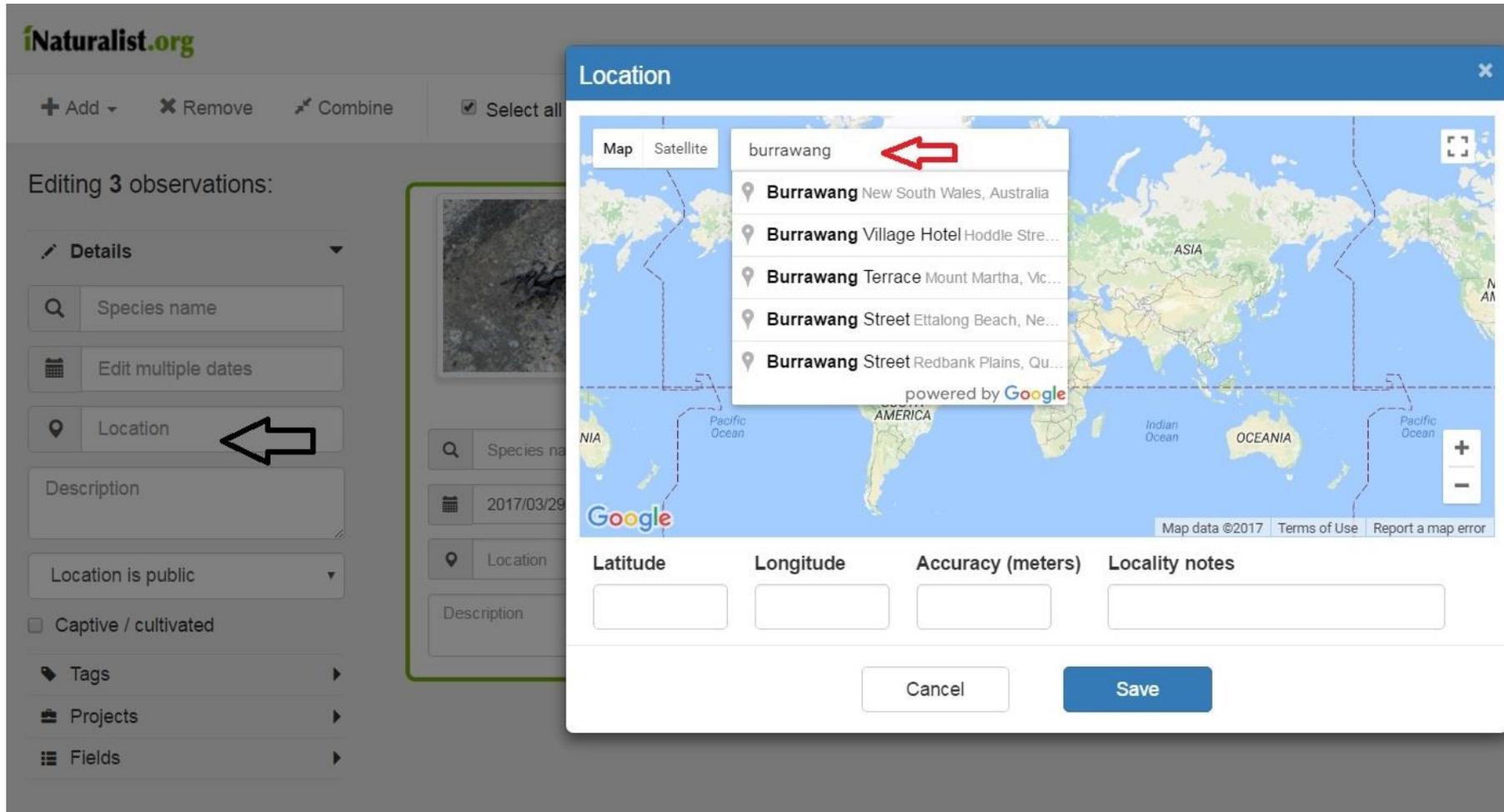


Below is the main screen of the upload tool. You'll notice that the date and time are filled in, as this was done automatically during upload. Some photos may not have the "metadata" to enable this and you will have to add in the date manually. Because all three photos are from the same location I have clicked "Select all" as this allows me to bulk edit all photos at once (you can bulk edit other fields too). You'll note that the selected photos have a green outline.

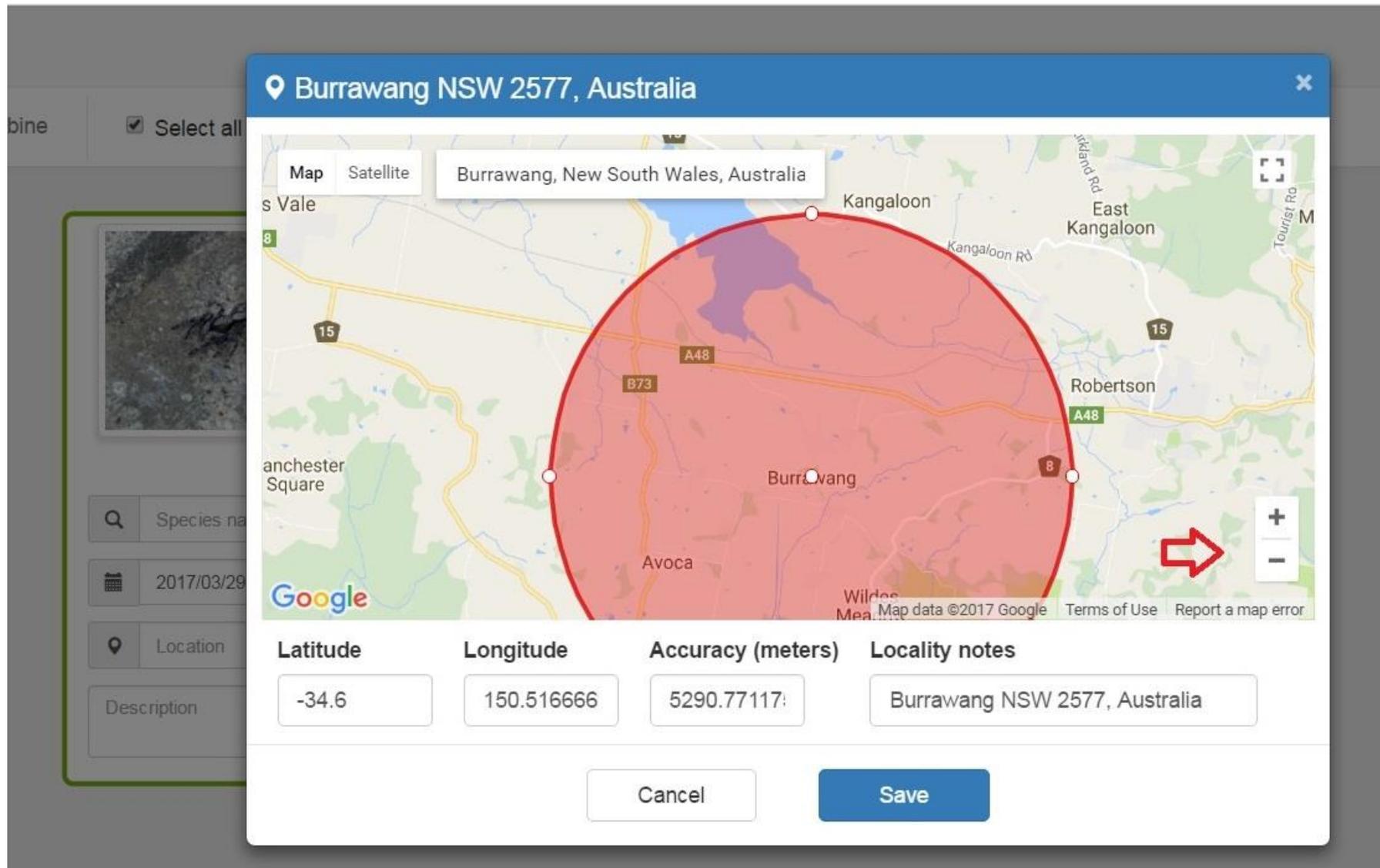
The screenshot displays the iNaturalist.org upload tool interface. At the top left is the iNaturalist.org logo. Below it are navigation buttons: '+ Add', 'X Remove', and 'Combine'. To the right is a 'Select all' checkbox, which is checked, with a red arrow pointing to it. The main area is titled 'Editing 3 observations:'. On the left is a sidebar with a 'Details' dropdown menu and several input fields: 'Species name', 'Edit multiple dates', 'Location', 'Description', 'Location is public', and a checkbox for 'Captive / cultivated'. Below these are sections for 'Tags', 'Projects', and 'Fields'. The main area contains three observation cards, each with a photo and a form. The first card shows a black beetle on a rock. The second card shows a stick on a rock. The third card shows a brown beetle on a rock. Each card has a 'Species name' field, a date and time field (all filled with '2017/03/29 10:26 AM AED', '2017/03/29 10:27 AM AED', and '2017/03/29 10:27 AM AED' respectively), a 'Location' field, and a 'Description' field. The third card has a 'Loading metadata...' message below the photo. All three cards are outlined in green.

iNaturalist.org Uploading observations – a unofficial How To guide

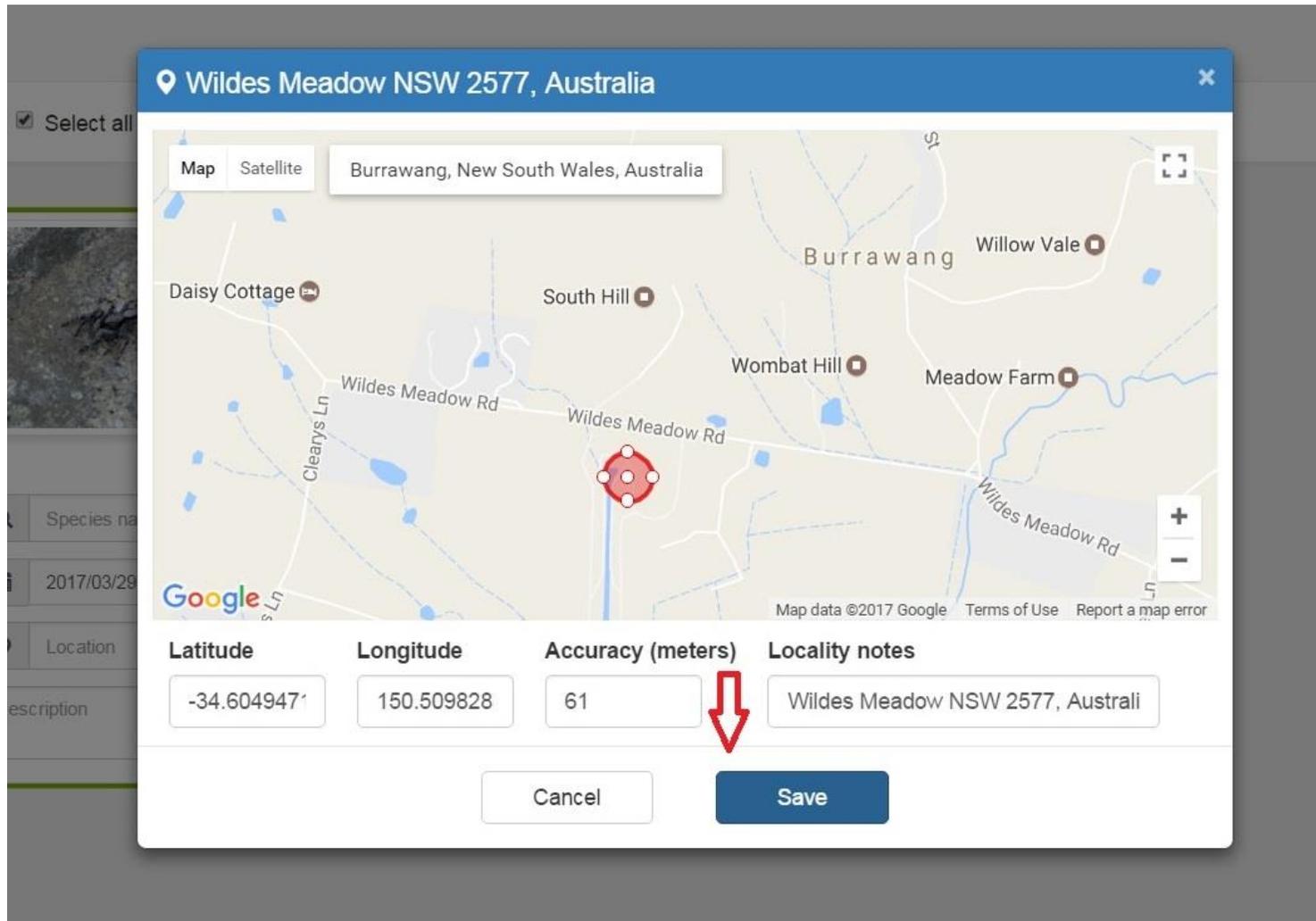
After selecting the photos I then clicked in the “Location” box on the left hand side of the screen (dark arrow). This brings up the location finder, into which I typed “Burrawang” (red arrow). I then select the right location. Some locations may not be searchable and you may have to find nearby towns instead.



After clicking on “Burrawang” in the locations menu I get this view below. You can zoom in/out using your mouse wheel or using the +/- buttons (red arrow)



I have zoomed in until the location is suitably accurate. Then click “Save” (red arrow)



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After saving the location all three photos now have their location field filled. Two of the observations are of the same animal (a moth), so I select them by holding down the “Ctrl” key and clicking them with the left mouse button. Then we click “Combine” (red arrow). This can only be done prior to submitting the observations!

The screenshot displays the iNaturalist.org interface during the process of combining observations. At the top, the iNaturalist logo is on the left, and a dark button labeled "Combine selected observations" is on the right. Below the logo, there are four icons: a plus sign for "Add", a minus sign for "Remove", a double arrow for "Combine", and a square for "Select all".

The main content area is titled "Editing 2 observations:" and features a red arrow pointing to the "Combine" button. On the left side of this area is a sidebar with a "Details" section containing a search box for "Species name", a date field set to "2017/03/29 10:27 AM AED", a location field set to "Wildes Meadow NSW 2577", a "Description" field, a "Location is public" dropdown, and a "Captive / cultivated" checkbox. Below these are sections for "Tags", "Projects", and "Fields".

Three observation cards are shown in a grid. Each card contains a photo of an insect, a search box for "Species name", a date field, a location field, and a "Description" field. The second and third cards from the left are highlighted with a green border, indicating they are selected for combination. The first card is not highlighted.

To add a species name to the observation there are two options. If you're not sure you can simply select a name such as 'spider' or 'moth' and see what options pop up. I'm going to select "Jumping Spiders" because I think that is close. Common names (ie English) can be misleading as a "Grey Wolf Spider" could be many different species. If you do know the scientific name, be sure to spell it correctly!

ting 1 observation:

Details ▾

Species name

2017/03/29 10:26 AM AED

Wildes Meadow NSW 2577

Description

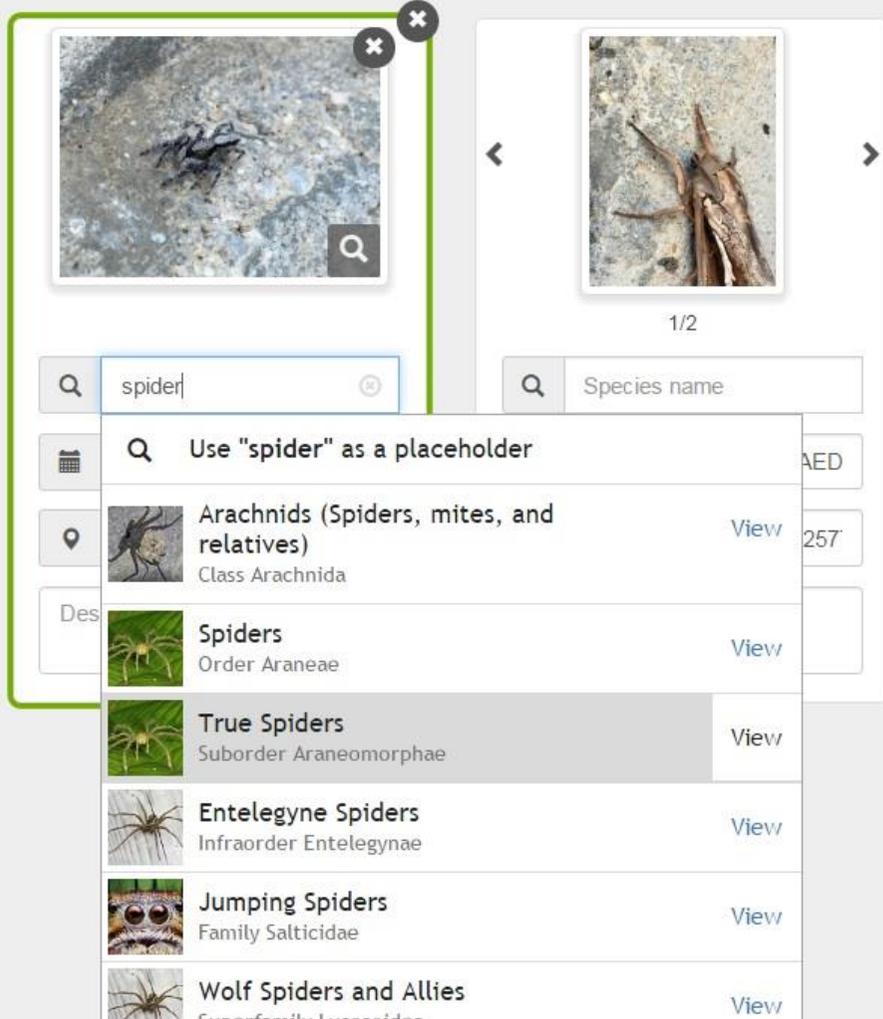
Location is public ▾

Captive / cultivated

Tags ▶

Projects ▶

Fields ▶



spider

Use "spider" as a placeholder

Arachnids (Spiders, mites, and relatives)
Class Arachnida [View](#)

Spiders
Order Araneae [View](#)

True Spiders
Suborder Araneomorphae [View](#)

Entelegyne Spiders
Infraorder Entelegynae [View](#)

Jumping Spiders
Family Salticidae [View](#)

Wolf Spiders and Allies
Superfamily Lycosoidea [View](#)

If you want you can change which level of user can view the exact location of your observation. Private means only the Curators of the project will be able to tell where the photo was taken. Picking “obscured” mean a certain size box, rather a single point, is used to indicate the location.

iNaturalist.org

+ Add ✕ Remove ↗ Combine Select all

Editing 1 observation:

Details

Abantiades labyrinthicus

2017/03/29 10:27 AM AED

Wildes Meadow NSW 2577

Description

Location is public

Location is public

Location is obscured

Location is private

Tags

Projects

Fields

1/2

Jumping Spiders

2017/03/29 10:26 AM AED

Wildes Meadow NSW 257

Description

Abantiades labyrinthicu

2017/03/29 10:27 AM AED

Wildes Meadow NSW 257

Description

If you are a member of a Project, the list of projects will come up automatically when you hover the mouse arrow over the “Add to a project” field. If not, you can search for a relevant project or wait until later for a “Curator of a spider project” to be notified by their alerts and they can add it.

Add Remove Combine Select all

Editing 1 observation:

- Details
- Tags
- Projects
- Add to a project

Australasian fishes

Crabs of the World

Mammals of Australia

ng Spiders

3/29 10:26 AM AED

Wildes Meadow NSW 257

Description



1/2



Abantiades labyrinthicu

2017/03/29 10:27 AM AED

Wildes Meadow NSW 257

Description

The image shows a user interface for editing an observation on iNaturalist. At the top, there are controls for adding, removing, combining, and selecting all items. Below this, the user is editing a single observation. On the left, a sidebar menu shows options for 'Details', 'Tags', 'Projects', and 'Add to a project'. The 'Add to a project' option is highlighted with a blue border, and a red arrow points to it. A dropdown menu is open below 'Add to a project', listing several projects: 'Australasian fishes', 'Crabs of the World', 'Mammals of Australia', 'ng Spiders', and '3/29 10:26 AM AED'. The 'ng Spiders' project is selected. Below the dropdown, there is a location field 'Wildes Meadow NSW 257' and a 'Description' field. On the right, a preview of the observation is shown, enclosed in a green border. It features a photograph of a brown spider on a piece of wood, with a '1/2' indicator below it. Below the photo, there is a species field 'Abantiades labyrinthicu', a date field '2017/03/29 10:27 AM AED', a location field 'Wildes Meadow NSW 257', and a 'Description' field.

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You can add many different “fields” to your observations; it all depends on what you have setup. My fields are based on the Australasian Fish project. Completely inappropriate for Spidey and Mothra! Once you are done selecting tags onwards to the next stage.

iNaturalist.org

+ Add ▾ × Remove ✂ Combine Select all

Editing 1 observation:

- ✎ Details ▶
- 📌 Tags ▶
- 📁 Projects ▶
- ☰ Fields ▾

Add a field

Life stage of fish

Diving, snorkeling, angling, shore etc

Records the life stage of the fish; egg, larva, juvenile, adult

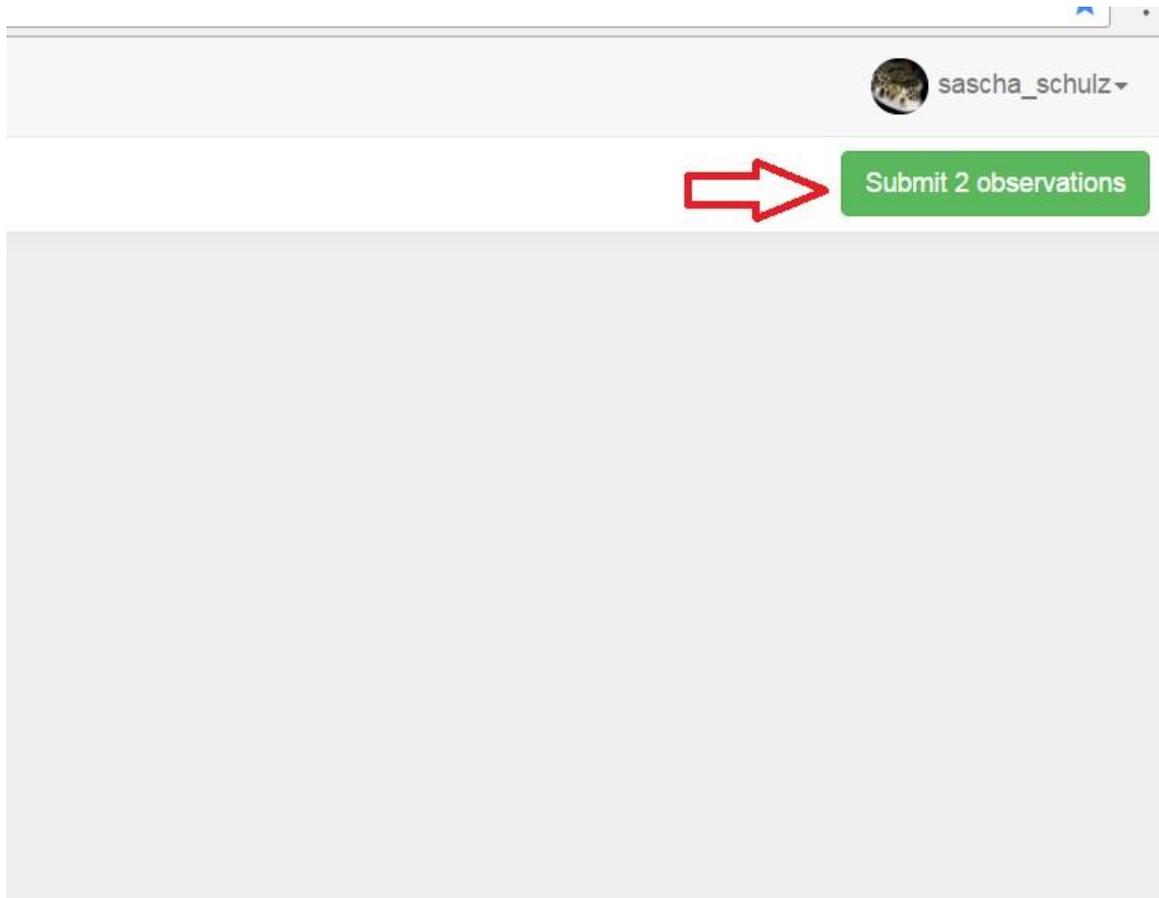
Add

View Field Options ↻

Observation 1:

Observation 2: 1/2

Once you are ready to upload your observations click the “Submit Observations” button on the top right-hand side of the screen.



And you are done! Now to wait for an expert to come along and tell me what that Spider this!

[Observations](#) ▾ [Species](#) ▾ [Projects](#) ▾ [Places](#) [Guides](#) [People](#)



Your observations

[Home](#) [Observations](#) [Calendar](#) [Favorites](#) [Lists](#) [Journal](#) [IDs](#) [Projects](#) [Profile](#)

Add observations
Batch edit
▶ Search

	Photos / Sounds	Species / Taxon Name	Date observed	Place	Date added ▾	
A		Abantiades labyrinthicus	March 29, 2017 10:27 AM AEDT	Wildes Meadow NSW 2577, Australia (Google, OSM)	March 29, 2017 02:11 PM AEDT	Needs ID Edit View »
B		Jumping Spiders Family Salticidae	March 29, 2017 10:26 AM AEDT	Wildes Meadow NSW 2577, Australia (Google, OSM)	March 29, 2017 02:11 PM AEDT	Needs ID Edit View »
C		Fungi including Lichens Kingdom Fungi	March 24, 2017 01:55 PM AEDT	Wildes Meadow NSW 2577, Australia (Google, OSM)	March 29, 2017 12:02 PM AEDT	Needs ID Edit View »
D		Insects Class Insecta	March 24, 2017 01:54 PM AEDT	Wildes Meadow NSW 2577, Australia	March 29, 2017 12:02 PM AEDT	Needs ID Edit View »

